

**HONEOYE FALLS-LIMA**  
**Central School District**

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**Meeting Minutes of the Teaching and Learning Sub-Committee – Meeting 2**

**Date: June 30, 2020**

**In attendance:** David Bacon, Allison Cimmerer, Jennifer Clark, Kathy Colgan, Dave Ghidu, Ken Goold, Joan Hamer, Laura Holmes, Julie Masterson, ~~Kylena Payne McGunnigle~~, Rene Monks, Karen Nelson, Rachel Rivera, Liz Rollins, Rob Sanford, ~~Joelle Weaver~~, Dr. Renée Williams, Shawn Williams, Ivy Yates

Topic	Notes
Reviewed School Scenarios	<p><b>1 – everyone is here in person</b>  <b>2 – hybrid, parents/students have options/opportunity for input (half days, alternate days)</b>  <b>3 – online, what does it look like? Take attendance in class, present on zoom and engaged</b></p> <p>We would like students in person if possible.            As long as the governor opens school and allows us to be on campus, it would be up to us to make a plan.            Level of spread will matter – need to have an online plan in place</p> <p>Discussed possibility of spacing students in Lima classrooms            -typical classroom can fit 16 students spaced 6 feet apart – removing all tables and utilizing desks            -tables currently in classrooms only have a 5 foot diameter</p> <p>How do we look at our swing spaces to utilize all areas?            Where to put furniture to allow for more space in the classrooms?            Utilize hallway space?</p> <p>Shawn shared MS setup, most classrooms could fit 15 students spaced 6 feet apart            With allowing for spacing for teacher it would be about 12-14 students in each room            This is maintaining teacher desk in classroom.            Consider using a table to space between teacher and student</p> <p>Who would supervise other students? (if class size was reduced)            -other staff would be utilized for supervising, you are allowed to teach 1 class outside your certification            -Gene is contacting the state regarding specifics</p>

	<p>-need to be thoughtful about different opportunities</p> <p>Any information about asynchronous classes? Asynchronous allows for more flexibility, but we should not rule out synchronous. We can look at recording classes to view later for students.</p> <p>How important is it for the schedule to stay the same each week? Discussed block scheduling for MS/HS. David and Shawn shared examples Need to think about struggling students, specialty classes – flexibility will be key</p> <p>Next steps: Consider attendance policy for online – be online and present during synchronous instruction Consider grading policy – need to count this time</p>
<p>Questions for Survey</p>	<p><b>If schools were to operate in a hybrid situation with half instruction in person and half virtually, would you prefer every other day or one week in school and one week at home *reword, add scenarios we are looking at</b></p> <p><b>If schools open in person, how comfortable are you sending your child back to school?</b> <b>Or what is your preferred the most effective model of education for your child? (in person, online, or hybrid) add “given the current situation”</b> <b>What could you most effectively support in your household?</b></p> <p><b>If school is a hybrid or virtual model, how prepared are you to support your child during the day for synchronous (live or real-time online) learning?</b> <b>*focus on Lima and Manor students</b></p> <p><b>Would your child be in childcare or would older siblings provide childcare due to work schedule?</b> <b>How does this align with family/needs?</b></p> <p><b>Are you comfortable having your child bring an iPad/laptop back and forth to school each day, in the event that there is a school closure? Case to store machine</b></p> <p><b>How would you feel about attending classes at school 2 days a week and 3 days online? Similar to first question, part of scenarios</b></p>

	<p><b>Did you struggle with motivation during your online learning experience? Or, what helped motivate you to engage in online learning?</b></p> <p><b>Do you think your child struggled with motivation during online learning?</b></p> <p><b>What learning environment and strategies will be most supportive of your child’s online learning?</b>  <b>-very open ended, need specifics</b></p> <p><b>-week long assignments</b>  <b>-daily assignments</b>  <b>-hearing teacher voice (video, live chat)</b>  <b>-break out rooms</b>  <b>-individualized supports</b>  <b>-graded assignments</b></p> <p><b>If online learning continues in the Fall, what daily schedule would you find most conducive to your learning style: Early morning, Mid-morning, Early afternoon?</b>  <b>-attending classes at a specific time versus recorded watching later</b></p> <p><b>Which method of education do you PREFER for your child?</b>  <b>PLEASE NOTE: This response does not guarantee any type of educational structure or even indicate these educational options will be available.</b>  <b>-in person, full time, on campus</b>  <b>-virtual learning full time via Zoom from home</b>  <b>-Hybrid model, half in person on campus and half virtual via Zoom from home *add scenarios that we have agreed upon</b></p>
Next meeting dates and times	Tuesday, July 7 6 PM
Topics for next meeting	<p>Consider attendance policy for online – be online and present during synchronous instruction</p> <p>Consider grading policy – need to count this time</p>

**Chat Questions:**

From Kenneth Goold : How does this address the class mix at the HS. Kids do not move together. Teachers cannot come to the students.

From Jennifer Clark : 6th grade moves a little differently...similar to 7-12...

From Rene Monks : Should we think about breaking off into different levels? Primary /Elementary/Middle/High School

From Jennifer Clark : What happens to this "overflow" of the kids if we can't fit them all in the rooms with us while we're teaching? Where do they go? Who is supervising them?

From Kenneth Goold : 100% Synchronous or Asynchronous will not meet all teaching or learning styles.

From Jennifer Clark : Again, possibly reconsider 6th grade as similar to 7-12

From Kenneth Goold : I think we need to make it clear that we are looking to make the best education plan with input from all of the stakeholders.

From Dave Ghidiu : Ken - I agree. Especially because quality design is intentional, specialized, and time consuming. Curating an excellent educational experience online requires a ton of time (so it would be beneficial to have lots of planning and support over the summer).

From Dave Ghidiu : BTW - your work this past year was visible and **TOTALLY KICKED BUTT**.

From Rachel Rivera : They absolutely should have to go and should be marked tardy or absent just like it would be at school in person

From Jennifer Clark : Renee, I don't think I received the documents you're referring to. Can someone help me

From Rob Sanford : Agreed that they all should be showing up, but this may not be feasible for all families. We need to make sure we have a backup plan for those students (ie, recorded lessons). Not to mention connection and other technology issues that we cannot be there to help students troubleshoot.

From Kenneth Goold : I can't imagine teaching, inspiring, encouraging, and connecting effectively with 100% Async or Sync. I wonder how many teachers would choose all of one or the other as best for their teaching and learning. It might be good to know if everyone wants sync.

From Rene Monks : I took a survey today. My options were: 1 day in school, 1 day remote

From Rene Monks : Attend school Monday and Wednesday or Tuesday and Thursday and every other Friday. 1 week in school and 1 week remote,

From Joan Hamer : Are we making it clear that grades would count; it's not pass/fail or safety 50?

From Joan Hamer : there was a suggestion for science labs to keep lab sections with the lecture teacher instead of mixed as we have now. This would give classroom teachers more opportunity to bond with their new students.

From Rachel Rivera : but then the rules have to stay. They can't be switched last minute.

**2<sup>nd</sup> break out:**

From Joan Hamer : shawn, that is important. Are we sending a similar survey to teachers?

From Rob Sanford : Joan - teachers will take the survey as well... they will just have slightly different questions.

From Kenneth Goold : Did remote learning work for your personal learning and motivation? (Yes, Sortof, Not much, Hellz no)

From Karen Nelson : Individualized schedules of zoom sessions helped many of my students

From Kenneth Goold : To assure the best possible setting for teaching and learning at HF-L in the fall, a task force of 73 teachers, administrators, parents and students met for 54321 hours over the summer to work on the most effective reopening strategies for our students. Though we don't have the full picture from State Ed, we would like some feedback from you to help guide our plans. (1st draft)

From Kenneth Goold : Do we have enough student voice in this task force?

From Rob Sanford : I'll pretend I didn't hear that, Ken!

**Next meeting:**

Consider attendance policy for online – be online and present during synchronous instruction

Consider grading policy – need to count this time